



Visas are divided into several categories, depending on the duration and reason of stay, as follows:

- Schengen Visas (up to 90 days) "C Type" tourism, business, study, sport, mission, etc.
- National Visas (over 90 days) "D Type", employment, working holiday, study, elective residency, etc.

A Schengen Visa allows travel throughout the [29 countries](#) of the Schengen Area on a single visa. Apply for the visa at the Embassy, High Commission or Consulate of the Schengen country where **you intend to stay the longest**. If you will be staying an equal length of time in more than one Schengen country, apply for your visa at the embassy/consulate of the first Schengen country you will visit.

Visa requests must be lodged at the Consulate of Italy of the state where **you legally reside**. The Consulate of Italy in Brisbane accepts visa applications lodged by residents of QLD and NT **ONLY**.

VISA CHECKLIST

This is a list of both **BASIC** and **SPECIFIC** requirements (only for the most common types of visas).

Please **CLICK ON HYPERLINKS** where applicable. If your requested visa is not listed, please visit the [official website](#).

IMPORTANT

- **Each applicant must book an appointment [online](#) and lodge their application in person.**
- Applicants **must print and bring all the documents required** for the interview.
- **Please note that we will hold on to your passport for the duration of the process**
- **Appointments can be booked anytime** but they are subject to availability (**appointments must be confirmed by the applicant between 10 and 3 days before the appointment date**).
- **In case you believe you need an earlier appointment please try checking the booking system for cancelled appointments.**
- Applications **cannot** be lodged earlier than 6 months and no later than 15 days before the arrival in Italy/Schengen area.
- If visiting other Non-Schengen countries (so it's the United Kingdom) before or after a Schengen trip, applicants **must make sure that all relevant visas are on their passports BEFORE** applying for a Schengen visa.
- Applicants who are not residing in Australia, but are currently **visiting Australia for a short period**, can only **apply in their country of residence**.
- Submitting all listed documents does not guarantee the issuing of the visa. The **consular officer may request further documents** as appropriate and the application will not be processed until the Consulate receives all the requested documents.
- It is mandatory for all holders of a Schengen Visa to **return to Australia** at the end of the trip.
- **Minor age applicants need both parents consent.**
- For the amount of means of subsistence as required by the Directive of the Ministry of the Interior dated 1st March 2000 please [click here](#).
- **FEES ARE NOT REFUNDABLE, NOT EVEN IN CASE OF VISA REFUSAL**

<u>BASIC REQUIREMENTS</u> (Mandatory for all types of visas)		
1	Visa Application Forms Schengen or National (available on our website).	☐
2	2 Recent Australian Passport Size Photos (not more than 6 months old) please be aware that these requirements must be met to lodge your application.	☐
3	Passport or Travel Document valid for at least 3 months after the visa expiry date. Passports must have at least 2 spare pages available. Please note that we will keep your passport for the duration of the procedure.	☐
4	VEVO print-out . Your Visa must allow you to return to Australia for at least 6 months after your trip (not applicable for Australian citizens).	☐
5	Schengen Visa (visas up to 90 days) Return-trip from/to Australia. National Visa (visas over 90 days) if not in possession of a return flight ticket, please provide proof of sufficient funds to purchase a return ticket.	☐
6	If you are planning to visit more than one Schengen country, please provide evidence of means of transportation (plane, train, car hire, detailed coach tour plans) to those countries. <u>You must show the point of entry (Border Crossing) into the Schengen area and/or Italian border.</u>	☐
7	Travel Insurance: Table of Benefits and Policy Certificate (<u>ONLY</u> from insurance companies <u>operating in Australia or the European Union</u>), please only print the relevant pages showing minimum coverage of equivalent EURO 30,000 for all medical expenses and medical evacuation and repatriation, valid throughout the entire Schengen area. If covered by a Credit card, please show the policy.	☐



<u>TOURISM SPECIFIC REQUIREMENTS</u>		
1	Proof of available lodging for the entire stay in the Schengen area: Hotel bookings, Declaration of Hospitality (only from the owner/legal tenant of the house. Please provide property/rental deed registered with the Italian Tax Office and proof of ID). <u>Any proof of lodging needs to be under the applicant's name (as shown on the passport).</u>	☐
2	Proof of economic means of support: updated bank statement in English and from a local bank ONLY in the applicant's name (transaction list of the accounts for the last three months up to the date of the appointment). Please provide "Every day" transactions list (and "Savings" only if needed).	☐
3	Documents of socio-professional standing Employed: leave grant and last 3 payslips. Student: enrollment in school/university and CoE's printout.	☐
4	Travel Insurance: Table of Benefits and Policy Certificate (<u>ONLY from insurance companies operating in Australia or the European Union</u>), please only print the relevant pages showing minimum coverage of equivalent EURO 30,000 minimum for all medical expenses and medical evacuation and repatriation, valid throughout the entire Schengen area. If covered by a Credit card, please show the policy.	☐

<u>WORKING HOLIDAY SPECIFIC REQUIREMENTS</u>		
1	Proof of available lodging for the first six weeks of your Working Holiday visa: Hotel Bookings, Declaration of Hospitality (only from the owner/legal tenant of the house. Please provide property/rental deed registered with the Italian Tax Office and proof of ID). <u>Any proof of lodging needs to be under the applicant's name (as shown on the passport).</u>	☐
2	Sufficient funds to support yourself during the period of stay in Italy (equivalent of EURO 10.400 for a stay of one year + amount for the return ticket, if not already purchased).	☐
3	Proof of economic means of support: updated bank statement in English and from a local bank ONLY in the applicant's name (transaction list of the accounts for the last three months up to the date of the appointment). Please provide "Every day" transactions list (and "Savings" only if needed).	☐
4	Be aged between 18 and 35 inclusive at the time of application.	☐
5	Travel Insurance for the 2nd semester: Table of Benefits and Policy (<u>ONLY from insurance companies operating in Australia or the European Union</u>), please only print the relevant pages showing minimum coverage of equivalent EURO 30,000 minimum for all medical expenses and medical evacuation and repatriation, valid throughout the entire Schengen area. If covered by a Credit card, please show the policy. <u>Note:</u> The Study Visa holders will be covered by the "Reciprocal Agreement in the Matter of Health Assistance" for the 6 months of their stay only. Please check with Medicare for details.	☐

<u>ELECTIVE RESIDENCY SPECIFIC REQUIREMENTS</u>		
1	Proof of solid economic position to allow the applicant a one year long stay in Italy without the need to work. Applicants must demonstrate a stable and adequate income stream (proof that it will be paid while overseas), such as Annuity, Superannuation, Rent and financial investments. Such economic activities must exclude subordinate work . All documents must be shown in English ONLY and in the applicant's name as shown on the passport.	☐
2	The bearer of an Elective Residency visa is NOT ALLOWED to work within Europe and this is not an extended tourist visa . This is a visa for people who legitimately wish to live in Italy and do not need to work while overseas. Please note that if such a requirement is deemed not to be satisfactory, a refusal or cancellation may be issued.	☐
3	Proof of available lodging – contract of purchase or leasing agreement duly registered at the Italian Taxation Office (Agenzia delle Entrate) for the full year. Any proof of lodging needs to be under the applicant's name (as shown on the passport). Please note that ownership of a yacht or other type of boat does not fulfil the requirement of lodging .	☐
4	Proof of financial means . The amount required is at least EURO 2,600.00 per adult applicant per month .	☐
5	If applicable, please provide an original marriage and/or birth certificate with an Apostille from DFAT .	☐
6	Travel Insurance for the 2nd semester: Table of Benefits and Policy (<u>ONLY from insurance companies operating in Australia or the European Union</u>), please only print the relevant pages showing minimum coverage of equivalent EURO 30,000 minimum for all medical expenses and medical evacuation and repatriation. If covered by a Credit card, please show the policy. <u>Note:</u> The Elective residency holders will be covered by the "Reciprocal Agreement in the Matter of Health Assistance" for the 6 months of their stay only. Please check with Medicare for details.	☐



SPORT SPECIFIC REQUIREMENTS		
1	Communication or request from C.O.N.I. (Comitato Olimpico Nazionale Italiano).	☐
2	Proof of available lodging for the entire stay in the Schengen area: Hotel bookings, Declaration of Hospitality (only from the owner/legal tenant of the house. Please provide the property/rental deed registered with the Italian Tax Office and proof of ID or declaration of assumption of accommodation costs by the federation or by the inviting sports club). <u>Any proof of lodging needs to be under the applicant's name (as shown on the passport).</u>	☐
3	Proof of economic means of support: updated bank statement in English and from a local bank ONLY in the applicant's name (transaction list of the accounts for the last three months up to the date of the appointment). Please provide "Every day" transactions list (and "Savings" only if needed).	☐
4	Return-trip from/to Australia.	☐
5	Travel Insurance: Table of Benefits and Policy Certificate (ONLY from insurance companies operating in Australia or the European Union), please only print the relevant pages showing minimum coverage of equivalent EURO 30,000 minimum for all medical expenses and medical evacuation and repatriation, valid throughout the entire Schengen area. If covered by a Credit card, please show the policy.	☐

STUDY SPECIFIC REQUIREMENTS		
1	Proof of available lodging for the first six weeks of your study visa: Hotel Bookings, Declaration of Hospitality (only from the owner/legal tenant of the house. Please provide property/rental deed registered with the Italian Tax Office and proof of ID). <u>Any proof of lodging needs to be under the applicant's name (as shown on the passport).</u>	☐
2	Proof of economic means of support: updated bank statement in English and from a local bank ONLY in the applicant's name (transaction list of the accounts for the last three months up to the date of the appointment). Please provide "Every day" transactions list (and "Savings" only if needed).	☐
3	Students: letter from the Australian University (for exchange students).	☐
4	Enrollment or pre-enrollment to the School/University in Italy Italian Language Courses: These courses have to be a) High level (B2 or above), b) Full time, c) and have a defined duration. These requirements are fully satisfied by the following institutions: Università per Stranieri di Perugia; Università per Stranieri di Siena; Università degli Studi Roma Tre; Società Dante Alighieri which provide a <i>Certificazione Lingua Italiana di Qualità (CLIQ)</i> .	☐
5	Travel Insurance for the 2nd semester: Table of Benefits and Policy Certificate (ONLY from insurance companies operating in Australia or the European Union), please only print the relevant pages showing minimum coverage of equivalent EURO 30,000 minimum for all medical expenses and medical evacuation and repatriation, valid throughout the entire Schengen area. If covered by a Credit card, please show the policy. <u>Note:</u> The Study Visa holders will be covered by the "Reciprocal Agreement in the Matter of Health Assistance" for the 6 months of their stay only. Please check with Medicare for details.	☐

BUSINESS SPECIFIC REQUIREMENTS		
1	Proof of available lodging for the entire stay in the Schengen area: Hotel bookings, Declaration of Hospitality (only from the owner/legal tenant of the house. Please provide property/rental deed registered with the Italian Tax Office and proof of ID). <u>Any proof of lodging needs to be under the applicant's name (as shown on the passport).</u>	☐
2	Proof of economic means of support: updated bank statement in English and from a local bank ONLY in the applicant's name (transaction list of the accounts for the last three months up to the date of the appointment). Please provide "Every day" transactions list (and "Savings" only if needed).	☐
3	Schedule of the stay with the business contacts and their contact details in Italy, OR inviting letter from the company in Italy with a copy of their Business License/Chamber of Commerce certificate and confirming the purpose and duration of the visit and whether the host is covering the expenses for the trip.	☐
4	Original letter from employer stating designation, date of employment, salary, period of stay, the purpose of visit, stating full responsibility for employee's expenses during the trip OR documentation issued by the relevant local authorities proving the actual position of the economic-commercial operator (Business License, Registration Certificate etc.)	☐
5	Travel Insurance: Table of Benefits and Policy Certificate (ONLY from insurance companies operating in Australia or the European Union), please only print the relevant pages showing minimum coverage of equivalent EURO 30,000 minimum for all medical expenses and medical evacuation and repatriation, valid throughout the entire Schengen area. If covered by a Credit card, please show the policy.	☐