



Consolato Italia in Brisbane

CERTIFICATES REGISTRATION

General Information

The following general information is ONLY intended for people whose Italian citizenship has been recognized

PLEASE NOTE ALL ORIGINAL CERTIFICATES WILL BE KEPT IN OUR ARCHIVES AND NOT BE RETURNED

The certificate registration service has to be requested **any time there is a new event** in the civil status of an Italian citizen. According to Italian law, events like birth of a child, marriage, same-sex civil union, divorce or resolution of a same-sex union, death of any family member, and other civil status changes, **must be registered at the Consulate with no delay**. Please note that this is a **specific duty** for any Italian citizen living abroad.

As a general rule, the certificates must be lodged at the Consulate where the Italian citizen is residing. If the event happened outside the current place of residence, the competent Consulate for the processing of that registration is the consulate where the event has happened. *For example: if an Italian residing in QLD or NT had a child born in Thailand, the birth certificate can be lodged either at our Consulate (after all documents have been apostilled, translated and the translation certified by our Italian Embassy in Bangkok) or at the Italian Embassy in Bangkok.*

IMPORTANT INFORMATION ABOUT NAMES

It is of the utmost importance to check that all data on certificates is consistent and that the correct names are shown throughout. Names of people born in Italy cannot be translated into English, shortened or changed – they must correspond to the birth registration details held by the Italian Municipalities. Incorrect certificates **should be amended** by the Registry of Births, Deaths and Marriages **before** they are certified by means of an Apostille. This Consulate will not be responsible should any delays or further costs be incurred due to discrepancies in the original certificate.

PRE-REQUISITES AND OTHER IMPORTANT INFORMATION ABOUT THE PROCEDURE

Before you **submit the certificates, in person or by post**, please make sure that you have the following necessary pre-requisites:

- You are an Italian citizen born in Italy OR born abroad but already registered at any Italian Consulate;
- You have your certificates ready to be registered as specified here:

Australian certificates:

- o The original certificate has been issued by the relevant Australian Registry
- o The original certificate has an apostille

o The certificate is translated into Italian by a NAATI Translator

Foreign certificates:

- a) The certificate must be apostilled by the foreign country (or legalized by the Italian Consular Authority) and translated into Italian as specified by the Italian Embassy/Consulate where the certificate was original issued. Check their website for further explanations.
- b) Have completed the **Request to Register in Italy certificates of Civil Status Form** that can be downloaded from our webpage under CIVIL STATUS .

ABOUT THE CERTIFICATES

BIRTH, DEATH AND MARRIAGE CERTIFICATES

All certificates must be in original, issued by the Registry of Births, Deaths and Marriages

DIVORCE CERTIFICATE All certificates must be original, issued by the Family Court (Decree Nisi or Certificate of Divorce or Divorce Order).

AUSTRALIAN NATURALIZATION CERTIFICATE (if necessary)

This certificate does not need to be apostilled nor translated.

Present the Australian Naturalization Certificate to this Consulate as a simple photocopy.